



Lancaster County Broadband Authority

Minutes of Board Meeting

March 6, 2019

1. Call to Order & Approval of Minutes: The meeting of the Lancaster County Broadband Authority convened at 4:30 p.m. in the public meeting room at the County Administration Building. Cassie Thompson, David Pere, and Margie Armen were present along with Supervisor Bob Westbrook. Frank Mastel attended as a guest. Minutes of the prior meeting were approved as presented.

2. Discussions:

- A. Cassie raised the question of responding to the email from Jon Nystrom about his unsuccessful attempt to bring cable tv to his neighborhood. Gary Silverman had initially drafted a response to this email, and it was agreed that a more generic reply would be appropriate. Dave will draft a response.
- B. Dave raised the question of the website, and confirmed that, as Vice Chair, he is the person responsible for the website under the By Laws. Glenn Rowe joined the meeting briefly to state that there is no problem with the County's servers and that he can post a link on the County website to our independent site as soon as it is ready. Dave will call Joe Urban to check on the status of the website.
- C. Dave mentioned that we need to focus on our Committee structure. Frank Mastel indicated that he is interested in helping with grants and finance and that he has experience in that area. Cassie asked him to submit a brief statement of interest indicating his qualifications, which he agreed to do. Other committees remain to be formed.
- D. We are waiting for Atlantic Broadband's response to our inquiries, and Cassie indicated that we will need to circulate our response among ourselves before sending it out.
- E. Bob mentioned our proposal to send a message to Governor Northam, the State Corporation Commission, our legislators and neighboring Counties and broadband authorities. Margie indicated that she still wasn't sure what we wanted to say. She offered to pursue this and draft a response for discussion at the next meeting. Bob suggested that, as we are the most active authority in the region, we could offer to be the

lead authority on these and similar matters. Dave asked whether we had heard from the Northern Neck regional Broadband Authority, and Margie indicated that Jerry Davis had replied to her inquiry, and said he would be in touch when they schedule a meeting (but none are scheduled at this time).

- F. Don Gill joined the meeting briefly to deliver the Chesapeake Bank statement, and to remind us that he has set aside a file drawer for our use.
- G. At the prior meeting we held a closed session to discuss seeking legal counsel. Cassie indicated that she isn't going to proceed on that until after we hear about the CDBG grant. In a related matter, Dave indicated that, in anticipation of the grant, he would contact Don Gill to arrange meetings with the various County officials whom we will be required to consult under the CIT outline of the "Path." That way, we will have a couple of "To Do" boxes already checked.

3. Action Items:

- A. Dave will contact Joe Urban about the website, and contact Don Gill about setting up the meetings. He will also draft a response to Jon Nystrom.
- B. Margie will send copies of all minutes to Joe Urban and also draft a letter to Dominion, *et al.*

4. Schedule Next Meeting(s) and Adjourn. The meeting adjourned at 5:45 p.m. The next meeting will be held at 4:30 p.m. March 20, 2019, in the public meeting room.

Respectfully submitted,



Secretary