



Lancaster County Broadband Authority
Minutes of Board Meeting
January 2, 2019

1. Call to Order & Approval of Minutes: The regular meeting of the Lancaster County Broadband Authority convened at 4:30 p.m. in the Public Meeting Room at the County Administration Building. Cassie Thompson, Gary Silverman and Margie Armen were present along with Bob Westbrook. Minutes of the December 14 meeting were approved as presented.

2. Discussions:

A. Gary has been working with Glen Rowe to prepare a revised map incorporating both 911 location information and assessed property values. Gary is not able to overlay current internet service on the map because the only information we have on that comes from Atlantic Broadband and it is not sufficiently detailed to make the determination where service is available. We spent some time reviewing the map.

B. Cassie reminded us that our meeting with the Economic Development Authority is scheduled for January 17, but our presentation info is due a week before. We discussed the broad outlines of our presentation, and Gary offered to make a draft of a presentation. David's slides will be the basis of that effort. EDA has a \$30,000 budget and we agreed to ask for the full \$30,000 to be a dollar-for-dollar match with the CDBG planning grant from VA DHCD.

C. We also discussed and agreed on the start-up funding we would request from Don Gill. We itemized a \$1,000 request. This will be the money we deposit in the Chesapeake Bank, when we open our account. Also, Cassie noted that we had not received the County's call for budget submissions.

D. We agreed to formally contact the surrounding jurisdictions and their Broadband Authorities to engage them in urging Dominion Energy to support the conduit under the Rappahannock and the other support Dominion is well positioned to provide. This was discussed but not agreed to in November, 2018. We agreed to add the State Corporation Commission to the list of entities we would contact.

E. Margie mentioned that our By Laws require that we designate a representative to the Northern Neck Broadband Authority/ Northern Neck Planning District Commission, and she volunteered to fill that slot. It was agreed unanimously that she should do that.

D. Bob complimented the group on the successful briefing for Supervisors Larson and Palin. Margie explained that the second briefing for Supervisors Bellows and Lee, originally planned for December 28, was postponed because of uncertain attendance. We will reschedule for a Saturday in January or for the MLK holiday in order to accommodate Supervisor Bellows.

4. Action Items:

A. Margie will 1) follow up with Chesapeake Bank, lay the groundwork for opening our account; 2) try again to contact Patrick Frere to get a copy of White Stone's contract with ABb; 3) propose a new briefing date for the remaining Supervisors; and 4) redraft a letter concerning Dominion Energy and the support it could lend to our Authority and other jurisdictions.

B. Gary will 1) draft slides for the EDA meeting; and 2) continue to pursue information on the CDBG and VATI grants and continue to follow up with Dominion about the conduit.

C. Cassie will contact Don Gill regarding our start-up funding request and check on the call for budget submissions for 2020.

5. Schedule Next Meeting(s) and Adjourn. The next meeting will be held at 4:30 p.m. January 16, 2019, in the public meeting room.

Respectfully submitted,

A handwritten signature in cursive script that reads "Margie Arman".

Secretary