



Lancaster County Broadband Authority
Minutes of Board Meeting
December 14, 2018

1. Call to Order & Approval of Minutes: The meeting of the Lancaster County Broadband Authority convened at 1:00 p.m. in the County Administrator's Office at the County Administration Building. Cassie Thompson, Kevin Bean, Dave Pere, Gary Silverman and Margie Armen were present along with Supervisors Ernest Palin and Jack Larson, County Administrator, Don Gill and County Attorney, Jim Cornwell. Minutes of the November 30 meeting were approved as presented.

2. Briefing for Supervisors: The members of the Authority briefed the Supervisors on options for responding to Atlantic Broadband concerning the county's CATV contract. (Supervisors tasked the ad hoc committee to advise them on this matter in April 2018 before the Authority was formed, and we have continued to pursue this matter at their request and on their behalf.)

3. Discussions:

A. Resolution to open a bank account at Chesapeake Bank. Margie presented the documentation that will be needed to open a bank account at Chesapeake Bank (copy attached). She proposed the following resolution, which was seconded by David Pere, and agreed to by unanimous vote:

"The Lancaster County Broadband Authority (Authority) authorizes the establishment of a checking account with Chesapeake Bank for the deposit of public funds; and

"The Authority Treasurer and either the Chair or Vice Chair shall have signature authority. Two signatures shall be required for all checks. On the date of this resolution, the Treasurer is Kevin Bean, the Chair is Ocassa ("Cassie") Thompson and the Vice Chair is David Pere."

Assuming there is no objection from the Board of Supervisors to our opening a bank account, it was agreed that we will proceed to do that before the EDA meeting on January 17.

B. Regarding the Economic Development Authority, we briefly discussed our assessment of the likelihood of our receiving funding from EDA in 2019. We concluded that we are optimistic about receiving the amount we request. It was agreed that we should inform the EDA that our member, Gary Silverman, is the husband of Charlotte Silverman, who has previously worked with the EDA. This disclosure will prevent the appearance of a conflict of interest.

4. Action Items:

A. Margie will follow up on matters from the Supervisors' briefing and schedule another briefing for Supervisors Bill Lee and Jason Bellows.

B. David will prepare slides for the EDA meeting.

C. Gary will continue to pursue information on the CDBG and VATI grants and continue to follow up with Dominion.

5. Schedule Next Meeting(s) and Adjourn. The next meeting will be held at 4:30 p.m. January 2, 2019, in the public meeting room. This will be the first meeting on our new permanent schedule of meeting the first and third Wednesdays of each month at 4:30 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Margie Arman". The signature is written in a cursive, flowing style.

Secretary