



## Lancaster County Broadband Authority

### Minutes of Board Meeting

July 17, 2019

**1. Call to Order & Approval of Minutes:** The regular meeting of the Lancaster County Broadband Authority convened at 4:30 p.m. in the public meeting room at the County Administration Building. Cassie Thompson, David Pere, Margie Armen and Kevin Bean were present. John McCalla, Jon Dixon, Chuck Rusinak and Les Spivey attended as guests.

#### **2. Discussions:**

Kevin confirmed that the website, [www.lancova-broadband.org](http://www.lancova-broadband.org) is up and working. This is just in time for the surveys to be distributed. Some additional changes need to be made to personalize our content, but the basic work is complete. Kevin and David have the passwords for data entry. Thanks to John McCalla for his important contribution to this project!

On the outreach front, Cassie has made arrangements with the Library and Margie will get the Y on board to have a computer available to help people who don't have a computer at home and want to take the survey on line. She will also put an article in the Rapp Record and request that it be featured on the front page (above the fold, if possible). Margie will contact Susan Cockrell (or Ashley her assistant) regarding having a tent at the Town Centre Park for various music events in August.

Cassie has spoken to Lynn Kallus about mailing to the subscribers of the Farm Bureau Newsletter. Margie will draft a "Fact Sheet" and Cassie will get it delivered to Lynn, so it can be mailed out Monday.

David reported on the VATOA meeting, where they discussed new FCC rules that will impact local government's prerogatives with regard to CATV franchises. He also had the chance to speak with Kyle Rosner from Evan Feinman's staff at the meeting about VATI, and the new Tool Kit that will be published soon. It will contain a specimen RFP and information on the new initiative to require a 10-year comprehensive plan. It was also announced that the Governor is seeking \$50 million for the VATI fund next year.

#### **3. Closed Session**

At 5:30, Board members voted to enter a closed session under VA Code 2.2-3711.29, .32 and .33 to discuss ongoing contract matters. The closed session ended at 6:35 and members certified that only contract matters were discussed and no action was taken.

#### **4. Action Items**

Margie will draft the Fact Sheet for the Farm Bureau and the Board of Supervisors report and other materials for the BoS meeting on July 25<sup>th</sup>.

**5. Schedule Next Meeting(s) and Adjourn.** The meeting adjourned at 6:30 p.m. The next meeting will be held at 4:30 p.m. on July 24 in the public meeting room.

Respectfully submitted,

A handwritten signature in black ink that reads "Margie Arman". The signature is written in a cursive, flowing style.

Secretary