



Lancaster County Broadband Authority

Minutes of Board Meetings

May 6 and 7, 2020

May 6, 2020

1. Call to Order & Approval of Minutes: Cassie Thompson called the meeting to order at 4:30 p.m. on Zoom. Margie Armen, Kevin Bean, Gary Silverman and Mark McKercher were present. The package of minutes presented at the April 15 meeting were approved with some corrections.

2. Discussions:

- a. Gary reported that he will participate in the Federal Communications Commission's webinar to discuss the initial offerings of the Rural Development Opportunity Fund (RDOF). He also reported that the Fiber Broadband Association Conference has been postponed until mid-December.
- b. Cassie reported that she will submit an article for the Rapp Record and that she has an interview lined up on WIGO/Bay FM. Both these outreach efforts will inform the public of the status of our ReConnect grant application and the Dominion Energy pilot project. Our April 2 article in the Rapp Record announcing submission of our ReConnect grant application and explaining the situation with Dominion Energy's MOU was placed on page 15. Two weeks later, the announcement of Dominion's pilot project with NNEC, Northumberland, Richmond, Westmoreland and King George Counties appeared on page 1. Consequently, a lot of people did not know why we were not included in the Dominion project. This generated a number of constituent inquiries to members of the Board of Supervisors. We are putting the word out again so that our position will be more widely understood.
- c. Cassie raised the need to be more attentive to our website. We should put up FAQs and we should get the minutes posted more regularly. Margie will seek some outside professional assistance to help us get this moving.
- d. Cassie mentioned the need to connect with Atlantic Broadband concerning the CATV contract. She and Margie will take this forward.
- e. Margie asked for final input on the letter to Dominion. Everyone agreed to make a change requesting an extension until all the ReConnect grants for this cycle are announced.

3. Recess: The meeting recessed at 6:25 and will reconvene at 3:00 p.m. on May 7.

May 7, 2020

1. Call to Order: Cassie Thompson called the meeting to order by conference call at 3:00 p.m. Gary Silverman and Margie Armen were on the call along with Jeff Beekhoo, Tyler Beekhoo and Candice Gregg.

2. Closed Meeting: At 3:00 p.m. the Board entered a closed meeting to discuss contract matters pertaining to VATI under VA Code 2.2-3711.29, .32 and .33. The meeting concluded at 3:45 p.m. and each member certified that only contract matters were discussed and no action was taken.

3. Schedule next meeting and adjourn: The meeting adjourned at 3:45 p.m. The next regular meeting will be held on May 20, 2020, at 4:30 p.m. via Zoom.

Respectfully submitted,

A handwritten signature in black ink that reads "Margie Armen". The signature is written in a cursive, flowing style.

Secretary