



Lancaster County Broadband Authority
Minutes of Closed Board Meetings
July 3 and 8, 2019

July 3, 2019 Meeting.

1. Call to Order & Approval of Minutes: The meeting of the Lancaster County Broadband Authority convened at 12:00 p.m. in the public meeting room at the County Administration Building. Cassie Thompson, David Pere, Gary Silverman, Kevin Bean and Margie Armen and Bob Westbrook were present. The minutes of the June 19, 2019 meeting were approved as submitted.

2. Closed Session: At 12:05, Margie Armen offered a motion to close the meeting for the purpose of discussing contract matters. (section 2.2-3711.29, .32 and .33 of the Virginia Code). Bob Westbrook was invited to stay for the closed discussion. The motion seconded and it carried unanimously. Margie observed for the record that this would have been the date for our regularly scheduled meeting at 4:30 p.m. However, the fact of this being a closed meeting for contract discussions was announced at the June 26, 2019 Board of Supervisors' meeting, and that the individuals who have attended our public meetings in the past were all notified by email that this would be a closed session.

3. Exit Closed Session and Adjourn: At 2:45 p.m., a motion was made, seconded and unanimously approved to return to open session for the purpose of adjournment. Upon re-entering open session, each member certified that only contract matters had been discussed, and no actions were taken.

July 8, 2019 Meeting

1. Call to Order & Approval of Minutes: The meeting of the Lancaster County Broadband Authority convened at 10 a.m. in the County Administrator's Office at the County Administration Building. Cassie Thompson, Gary Silverman, Margie Armen and Bob Westbrook were present, along with Fran Bradley, Government Relations Director of Atlantic Broadband, Bill Newborg, General Manager for Atlantic Broadband and Mike Scott, Lead Construction Coordinator. There were no minutes from the prior meeting, which was a closed session.

2. Closed Session: After introductions around the table, Margie Armen offered a motion to close the meeting for the purpose of discussing contract matters. (section 2.2-3711.29,.32 and .33 of the Virginia Code). All present were invited to stay for the closed discussion. The motion seconded and it carried unanimously. Margie observed for the record that this was a special

meeting and that information concerning the scheduling of this closed meeting was announced publicly at the June 26, 2019 Board of Supervisors' meeting.

3. Exit Closed Session and Adjourn: At 12:20 p.m., a motion was made, seconded and unanimously approved to return to open session for the purpose of adjournment. Upon re-entering open session, each member certified that only contract matters had been discussed, and no actions were taken. The meeting then adjourned. The next regularly scheduled meeting will be on July 17, 2019 at 4:30 p.m. in the public meeting room of the County Administration Building.

Respectfully submitted,

A handwritten signature in black ink that reads "Margie Arman". The signature is written in a cursive, flowing style.

Secretary