



Lancaster County Broadband Authority
Minutes of Board Meeting
December 14, 2023 5:00 p.m.
8311 Mary Ball Road, Lancaster, VA 22503

December 14, 2023

1. Call to Order. Chérie Kiser called the meeting to order at 5:00 p.m. in the County Administrator’s conference room located in the County Administration Building. Chérie Kiser, Keith Kidd, Kevin Bean, Lindsay Wozniak, and Michele Craddock were present. Nicholas Pascaretti attended by video conference.

2. Public Comment. Chérie Kiser invited the public to make comments. There were no public comments.

3. Provider Projects

- a. All Point Broadband, LLC (“APB”). Tom Innes, Senior Vice President of APB provided an update on the status of the Lancaster County/Northern Neck project. (See attached presentation for more details).

Project status

- Eight percent of make ready for the poles in Lancaster County have been completed.
- The installation of 119 miles of fiber has been completed and 73 miles have been released to construction.
- The project is approximately 90 days behind schedule due to pole completion issues.

Pricing

- APB will offer three service levels. The base price is \$59.99 per month. A \$30 per month discount is available for residents that qualify for the Affordable Connectivity Program (ACP). Information is available at Affordableconnectivity.gov
- All of Lancaster County is within Phase 2 of the Northern Neck Regional Broadband Project. Therefore, the standard installation fee is \$199, and the long drop fee will be waived for 12 months.
- Installations will probably begin in the later part of the first quarter of 2024. The target date for completion is May 2024, but that date is dependent on Dominion approving pole attachment applications.

- b. Broadband Telecom Services, LLC (“BTS”). Nicholas Pascaretti provided an update on BTS’s fixed wireless deployment related to the County’s CARES Act project. BTS has 220 subscribers. BTS is losing customers because the customers are switching to Breezeline since the completion of the Breezeline VATI project. All the smart poles, except the smart pole at the Nutsville location, are in service.

- c. Breezeline. Nicholas Pascaretti reported that Breezeline no longer intends to submit a VATI 2024 application for Lancaster County.



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- d. Update on VATI 2024 Application(s) due December 19, 2023. Chérie Kiser reported that Verizon is interested in partnering with the LCBA on a VATI 2024 application to provide service to unserved areas in Lancaster County. Chérie Kiser noted the “unserved” areas are now broader due to the revised speed definition for served areas. The directors discussed the benefits of the proposal. Michele Craddock made a motion to authorize Chérie Kiser and Keith Kidd to work with Verizon to complete the application before the pending deadline. Keith Kidd seconded the motion. The directors voted in favor of the motion by a vote of 5-0:
- Chérie Kiser – voted in favor of the motion.
 - Keith Kidd – voted in favor of the motion.
 - Kevin Bean – voted in favor of the motion.
 - Lindsay Wozniak – voted in favor of the motion.
 - Michele Craddock – voted in favor of the motion.

4. Administrative

- a. Approval of Minutes. Chérie Kiser made a motion to approve the minutes of the August 24, 2023 meeting, subject to certain typographical corrections. Keith Kidd seconded the motion. The directors voted in favor of the motion by a vote of 5-0:
- Chérie Kiser – voted in favor of the motion.
 - Keith Kidd – voted in favor of the motion.
 - Kevin Bean – voted in favor of the motion.
 - Lindsay Wozniak – voted in favor of the motion.
 - Michele Craddock – voted in favor of the motion.
- b. Budget Update. Kevin Bean reported there are no changes to the budget.

- 5. Schedule the next meeting and adjourn.** Kevin Bean made a motion to adjourn the meeting. Chérie Kiser seconded the motion. The directors voted in favor of the motion by a vote of 5-0:
- Chérie Kiser – voted in favor of the motion.
 - Keith Kidd – voted in favor of the motion.
 - Kevin Bean – voted in favor of the motion.
 - Lindsay Wozniak – voted in favor of the motion.
 - Michele Craddock – voted in favor of the motion.

The LCBA adjourned the meeting at 6:00 p.m. The next regular meeting will be held on Thursday, February 8, 2023, at 5:00 p.m. in the Board/Commission meeting room of the County Administration Building.



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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "M. B. Craddock".

Secretary