



Lancaster County Broadband Authority

8311 Mary Ball Road, Lancaster, VA 22503

Meeting Minutes

February 25, 2025

Lancaster County Administrative Building

5:00 PM

Agenda

- a. Call to Order - Keith Kidd called the Meeting called to order at 5:02
- b. Keith Kidd, Kevin Bean, Carolyn Puglisi-Barker, Russell Fleischer, Don Gill and Craig Geise were in attendance.
2. Public Comment
3. Provider Project Status
 - a. All Points Broadband, LLC ("APB"). – Vice-Chair Keith Kidd provided an update; APB has completed the VATI grant, but Keith was not certain that the project details have been finished. Keith will contact Tom Innes and determine if the project is truly closed.
4. Administrative
 - a. Approval of January Minutes – Secretary, Michele Craddock was not present, so this item was deferred
 - b. Budget 2025/2026 – Treasurer, Kevin Bean noted that only a small expenditure for legal fees and the tower lease for the antenna have hit the budget for the period ending 2/28.
 - c. Consumer Outreach – a general discussion regarding how to reach those who do not have broadband and how to learn of options ensued. Keith observed that while the lancova-broadband.org site has been an important communications tool, we are now in the position of needing to reach people who do not have access and may not know how to even find us. The idea of a direct mail campaign was entertained. All were asked to give this consideration for the next meeting.
 - d. Officer elections/reappointments for 2025 per Section 4.4 of bylaws
 - i. Kevin Bean nominated Keith Kidd to become the Chair, Carolyn Puglisi-Barker seconded the nomination; approval was unanimous
 - ii. Keith Kidd nominated Kevin Bean to serve as Treasurer, Carolyn Puglisi-Barker seconded the nomination, unanimous approval
 - iii. Keith Kidd nominated Carolyn Puglisi-Baker to become the Secretary, seconded by Kevin, unanimous approval



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- iv. Keith Kidd nominated Russell Fleischer to become Vice Chair, Kevin Bean seconded the nomination, unanimous approval
- e. Re-designation of Designation of Member to serve as representative to the Northern Neck Broadband Authority – Section 4.5 bylaws. Keith served in this capacity for the 2024/2025 term and is willing to do so again. Discussion ensued as to whether the NNPDC would remain active. Keith will pursue
- f. Annual review of bylaws (Article XI) – Keith observed that he had reviewed the bylaws and there was no pressing need to change them at this time. Given two board members are new; it was decided to bring this up at a later date if there was a need for changes.
- g. Don Gill observed that someone from the LCBA should attend the Board of Supervisors meeting and provide an update on activity. Don observed that the February BOS agenda is already full and suggested that someone attend the April 24 BoS meeting. Keith has volunteered to attend the BoS meeting.
- h. Future LCBA Meetings – It was decided that the LCBA will retain the present schedule for meeting every other month. Because of heavy scheduling, the April 10th meeting will be held at 4:00 PM. Future dates:
 - i. June 12 – 5:00 PM
 - ii. August 14 – 5:00 PM
 - iii. October 9 – 5:00 PM
 - iv. December 11 – 5:00 PM
- i. Motion to adjourn at 5:47 from Kevin Bean, seconded by Keith Kidd with unanimous approval