



Lancaster County Broadband Authority

Minutes of Board Meeting

June 15, 2023

5:00 p.m.

8311 Mary Ball Road, Lancaster, VA 22503

June 15, 2023

1. Call to Order: Chérie Kiser called the meeting to order at 5:00 p.m. in the County Administrator’s conference room located in the County Administration Building. Chérie Kiser, Keith Kidd, Kevin Bean, Lindsay Wozniak, and Michele Craddock were present. Nicholas Pascaretti attended by video conference.

2. Public Comment: Chérie Kiser invited the public to make comments. There were no public comments.

3. Approval of Minutes: Chérie Kiser made a motion to approve the minutes of the April 13, 2023 meeting, subject to certain typographical corrections. Michele Craddock seconded the motion. The directors voted in favor of the motion by a vote of 5-0:

- Chérie Kiser – voted in favor of the motion.
- Keith Kidd – voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.
- Lindsay Wozniak – voted in favor of the motion.
- Michele Craddock – voted in favor of the motion.

4. Discussions:

- a. Nicholas Pascaretti provided an update on the regional VATI grant project between the LCBA, Breezeline, Caroline, Lancaster, Mathews, and Middlesex counties. Construction is complete in all the counties. Breezeline is continuing to market its services to customers in the project area (approximately 315 residences in Lancaster County). To date, 114 customers have signed up for service in Lancaster County.
- b. Nicholas Pascaretti provided an update on BTS’s Fixed wireless deployment related to the County’s CARES Act project. BTS has enrolled 297 subscribers and the service is stable and good. Additionally, all of the smart poles, except the smart pole at the Nutsville location, are in service.
- c. Nicholas Pascaretti provided an update on the All Points Broadband (“APB”) VATI project. APB’s work on the pole attachment applications is well underway and work on the attachments should begin soon.
- d. The directors discussed VATI 2024. The LCBA will participate in a VATI 2024 application with Breezeline that will include Fleets Bay Road and a few other areas that



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were not covered in the recently completed Breezeline VATI project. The directors also discussed how the FCC may handle funding for new construction.

- e. Kevin Bean reported that the County auditors have almost completed their audit. Kevin Bean provided all of the information the auditors required, and the auditors did not have any questions.

5. Schedule the next meeting and adjourn: Kevin Bean made a motion to adjourn the meeting. Michele Craddock seconded the motion. The directors voted in favor of the motion by a vote of 4-0:

- Chérie Kiser – voted in favor of the motion.
- Keith Kidd – voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.
- Lindsay Wozniak – voted in favor of the motion.
- Michele Craddock – voted in favor of the motion.

The meeting was adjourned at 5:25 p.m. The next regular meeting will be held on Thursday, August 10, 2023 at 5:00 p.m. in the Board/Commission meeting room of the County Administration Building.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michele Craddock".

Secretary