



Lancaster County Broadband Authority

8311 Mary Ball Road, Lancaster, VA 22503

October 12, 2023 - Minutes of the Board Meeting

1. Call to Order: Chérie Kiser called the meeting to order at 5:02 p.m. in the County Administrator's conference room located in the County Administration Building. Chérie Kiser, Keith Kidd, Kevin Bean, were present with Linday Wozniak on Zoom.

2. Public Comment: Frank Mastel addressed the Board to inquire when he might expect Broadband. His wife currently resides in Northern VA and he would very much like to have her join him in Lancaster, but Broadband is a necessity.

Sam Pearson moved here a year ago and has had to rely on free Internet access service at Kilmarnock library. He too was inquiring as to when he can expect Broadband service at his home.

Board Member Keith Kidd met with both individuals following the meeting and confirmed both will be covered by the APB deployment, which is expected to begin serving customers in the March - May 2024 time frame.

3. Provider Projects: Chair, Chérie Kiser

a. APB (VATI-RDOF)

- A presentation dated September September 15 is available on the LCBA website; lancova-broadband.org detailing its Broadband deployment status
- 50% of last mile has been released for construction
- Make ready work is the critical path to deployment and it is expected to be done by end of October
- The middle mile being deployed by Dominion Energy is complete and ready for APB interconnection
- APB is expected to begin turning up portions of its Lancaster County network in March with services to all areas to be served by APB by end of May 2024
- You can visit [APB Fiber - All Points Broadband](#) to see if your address is part of the initial installations. Even if you are not now part of the planned service area, you should still sign up for service because those expressing an interest in service will be used to identify its expanded coverage area after initial deployment

b. Breezeline (VATI)

- Intends to seek additional funding through the VATI grant program for 2024 to serve any remaining unserved residents/businesses in its geographic area
- The VATI grant program is focused, in part, on helping resolve the high cost of long drop installations in Lancaster County and other rural communities in Virginia



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c. BTS

- It continues to manage a fixed-wireless service in Lancaster County in connection with an arrangement with Lancaster County and the LCBA as well as service to certain Smart Poles located within the County that provide access to free Internet

d. VATI 2024 Application Deadline December 19, 2023

- Application Notices of intention to file Applications for VATI 2024 funding are due October 19, 2023. VATI will post list of those submitting Application Notices within 5 business days from October 19th

e. LCBA efforts to address unserved locations

- The LCBA will submit an Application Notice that it may file Application(s) for 2024 funding to ensure any remaining identified unserved residents/business receive Broadband service

4. Administrative

- Customer Contacts: Director-at-Large, Keith Kidd shared that all inquiries to the Web “Contact US” link had been addressed. Director Kidd indicated his goal is to address each inquiry within a couple of days to the extent possible.
 - 11 Email Contacts have been received and addressed since August 25th
- Approval of Minutes: Chérie Kiser had 2 minor edits for the August minutes. Keith Kidd made a motion to approve the minutes with those edits and the motion was seconded by Kevin Bean. Chérie Kiser, Keith Kidd and Kevin Bean all voted to approve the minutes.
- Budget, Treasurer, Kevin Bean reported that the Authority budget is on track with an account balance of \$66,806.61, a portion which is due to be transferred to the County for amounts paid to the Authority by BTS that are owed to the County

5. Closed Session: At 5:45 p.m., we entered a closed session pursuant to Virginia Code Section 2.2-3711(A)(1), discussion, consideration, or interviews of prospective candidate for employment, assignment, . . .of any public body and Section 2.2-3711(A)(29), discussion of public contracts. The specific matters discussed were limited to the discussion of vendor contracts. The closed meeting concluded at 6:15 p.m. Chérie Kiser, Keith Kidd and Kevin Bean certified that the matters specified above were the only matters discussed.

6. Schedule the next meeting and adjourn: Keith Kidd made a motion to adjourn the meeting. Kevin Bean seconded the motion. The directors voted in favor of the motion by a vote of 3-0: • Chérie Kiser – voted in favor of the motion. • Keith Kidd – voted in favor of the motion. • Kevin Bean – voted in favor of the motion. The meeting was adjourned at 6:27 p.m. The next regular meeting will be held on Thursday December 14, 2023 at 5:00 p.m. in the e Board/Commission meeting room in the County Administration Building