



Lancaster County Broadband Authority
Minutes of Board Meeting
September 8, 2022
5:00 p.m.
8311 Mary Ball Road, Lancaster, VA 22503

September 8, 2022

1. Call to Order: Cassie Thompson called the meeting to order at 5:00 p.m. in the Board/Commission meeting room of the County Administration Building. Cassie Thompson, Chérie Kiser, Michele Craddock, and Craig Giese were present. Nicholas Pascaretti attended by video conference.

2. Public Comment: Cassie Thompson invited the public to make comments. New resident Bill Hornbeck introduced himself and expressed an interest in joining the LCBA.

3. Approval of Minutes: Michele Craddock made a motion to approve the minutes of the August 11, 2022 meeting subject to a few edits. Chérie Kiser seconded the motion. The directors voted in favor of the motion by a vote of 3-0:

- Chérie Kiser – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Michele Craddock – voted in favor of the motion.

4. Discussions:

- a. Cassie Thompson and Michele Craddock provided an update on the APB/Dominion project status based on APB's presentation before the Northern Neck Planning District Commission. Dominion is on schedule to complete the middle mile in the Northern Neck by the end of 2021. APB will begin the construction of the last mile in Lancaster County at the end of the first or second quarter of 2023.
- b. Nicholas Pascaretti provided an update on the regional VATI grant project between the LCBA, Breezeline, Caroline, Lancaster, Mathews, and Middlesex counties. The project is currently running ahead of schedule. Total construction is 65% complete.
- c. Nicholas Pascaretti provided an update on BTS's Fixed wireless deployment related to the County's CARES Act project. BTS has enrolled 258 subscribers and the service is stable and operating well.
- d. Nicholas Pascaretti provided an update on the Smart Poles. As of the date of the LCBA's meeting, six of the eight Smart Poles were operational. Two have no service and one has poor service. The service issues are caused by the location of those three poles. The

directors discussed relocating the poles and contacting APB and Breezeline to discuss potential fiber service to the poles.

- e. The directors discussed potential funding sources for homes that may not be served by APB or Breezeline. They also discussed opportunities for funding broadband educational programs for the community.
- f. **Closed Session:** At 5:53 p.m., we entered a closed session pursuant to Virginia Code Section 2.2-3711(A) 29, discussion of public contracts. The specific matters discussed were limited to the discussion of public contracts. The closed meeting concluded at 6:43 p.m. Each director certified that the matters specified above were the only matters discussed.

5. Schedule next meeting and adjourned: Michele Craddock made a motion to adjourn the meeting. Chérie Kiser seconded the motion. The directors voted in favor of the motion by a vote of 3-0:

- Chérie Kiser – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Michele Craddock – voted in favor of the motion.

The meeting adjourned at 6:45 p.m. The next regular meeting will be held on Thursday October 13, 2022 at 5:00 p.m. in the Board/Commission meeting room of the County Administration Building.

Respectfully submitted,



Secretary