Lancaster County Broadband Authority
Minutes of Board Meeting
April 13, 2023
5:00 p.m.
8311 Mary Ball Road, Lancaster, VA 22503

April 13, 2023

1. Call to Order: Chérie Kiser called the meeting to order at 5:00 p.m. in the County Administrator's conference room located in the County Administration Building. Chérie Kiser, Cassie Thompson, Kevin Bean, and Michele Craddock were present. Lindsay Wozniak and Nicholas Pascaretti attended by video conference.

2. Public Comment: Cassie Thompson invited the public to make comments.
- Meg Hamill and Sam Peterson were interested in any updates on the APB project.
- Ed Defreitis reported that his house is in the APB project area, but is right next to the Breezeline project area, which is completed. He requested service from Breezeline since they were so close to his house. Breezeline installed the line to his house and installed the equipment in his house, but then it refused to provide service. Mr. Defreitis was wondering why. Nicholas Pascarretti will investigate the issue.
- Alex Kilanski was interested in a status update on the APB project.

3. Approval of Minutes: Michele Craddock made a motion to approve the minutes of the February 9, 2023 meeting. Cassie Thompson seconded the motion. The directors voted in favor of the motion by a vote of 4-0[1]:
- Chérie Kiser – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.
- Michele Craddock – voted in favor of the motion.

4. Discussions:

a. Nicholas Pascaretti provided an update on the regional VATI grant project between the LCBA, Breezeline, Caroline, Lancaster, Mathews, and Middlesex counties. Construction is complete in all the counties. There will be a wrap up meeting with the other counties and Breezeline on April 17, 2023 to complete the close out process for the VATI grant.

b. Nicholas Pascaretti provided an update on BTS's Fixed wireless deployment related to the County's CARES Act project. BTS has enrolled 288 subscribers and the service is

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[1] This was Lindsay Wozniak's first meeting. Therefore, she did vote on the motion.

working well. Additionally, all of the smart poles, except the smart pole at the Nutsville location, are in service.

c. Kevin Bean reported there are no changes to the Treasure's Report.   Chérie Kiser reported on her discussion with BTS regarding the money it owes the LCBA.

d. Chérie Kiser explained the importance of the new FCC map and the community's participation. The LCBA's website contains the information on how residents can complete the form on the FCC's website.

e. Tom Innis, Vice President of Business Development, All Points Broadband ("APB"), provided an update on the project. The project is ahead of schedule (12/31/2023). APB is currently working on the pole attachment applications and the make ready for the poles (43 completed). APB will notify customers 90 days in advance of service availability in their service area.   Customers may pre-register for service, without obligation, at APBFiber.com.

f. Cassie Thompson reported that she has decided to resign from the LCBA. Ms. Thompson served as the Chair of the LCBA for five years, since the Board of Supervisors established the LCBA in 2018 until February 2023. The other directors thanked Ms. Thompson for her excellent leadership and wished her well in her future endeavors.

5. Schedule the next meeting and adjourn: Kevin Bean made a motion to adjourn the meeting. Cassie Thompson seconded the motion. The directors voted in favor of the motion by a vote of 4-0:

- Chérie Kiser – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.
- Michele Craddock – voted in favor of the motion.
- Lindsay Wozniak – voted in favor of the motion.

The meeting was adjourned at 5:55 p.m. The next regular meeting will be held on Thursday, June 15, 2023 at 5:00 p.m. in the Board/Commission meeting room of the County Administration Building.

Respectfully submitted,

MB Craddock

Secretary