



Lancaster County Broadband Authority
Minutes of Board Meeting
February 9, 2022

February 9, 2022 – Annual Meeting

1. Call to Order: Cassie Thompson called the meeting to order at 4:30 p.m. in the Board/Commission meeting room of the County Administration Building. Cassie Thompson, Chérie Kiser, Kevin Bean, and Michele Craddock were present. Dr. Gary Silverman and Nicholas Pascaretti attended by video conference.

2. Public Comment: Cassie Thompson invited the public to make comments.

George Botts stated that he disagreed with the LCBA's decision to enter into partnerships with Dominion/All Points Broadband and Breezeline (formerly named Atlantic Broadband) to bring broadband service to Lancaster County. Mr. Botts believes the LCBA should have built a fiber to the home network and served as the internet service provider.

3. Approval of Minutes: Michele Craddock made a motion to approve the minutes of the December 8, 2021 meeting. Kevin Bean seconded the motion. All directors present voted in favor of the motion by a vote of 5-0:

- Dr. Gary Silverman – voted in favor of the motion.
- Chérie Kiser – voted in favor of the motion.
- Cassie Thompson – abstained.
- Michele Craddock - voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.

4. Annual Meeting Items:

Election of Officers

Chair: Cassie Thompson expressed her interest in remaining as Chair. Dr. Gary Silverman stated that he was also interested in serving as Chair. The directors voted as follows:

- Dr. Gary Silverman – voted for himself.
- Chérie Kiser – voted for Cassie Thompson.
- Cassie Thompson – abstained.
- Michele Craddock - voted for Cassie Thompson.
- Kevin Bean – voted for Cassie Thompson.

Vice Chair: Chérie Kiser expressed her interest in remaining as Vice Chair. No one else expressed an interest in the position. The directors voted as follows:

- Dr. Gary Silverman – voted for Chérie Kiser.
- Chérie Kiser – abstained.
- Cassie Thompson – voted for Chérie Kiser.
- Michele Craddock - voted for Chérie Kiser.
- Kevin Bean – voted for Chérie Kiser.

Secretary: Michele Craddock expressed her interest in remaining as Secretary. No one else expressed an interest in the position. The directors voted as follows:

- Dr. Gary Silverman – voted for Michele Craddock.
- Chérie Kiser – voted for Michele Craddock.
- Cassie Thompson – voted for Michele Craddock.
- Michele Craddock – abstained.
- Kevin Bean – voted for Michele Craddock.

Treasurer: Kevin Bean expressed his interest in remaining as Treasurer. No one else expressed an interest in the position. The directors voted as follows:

- Dr. Gary Silverman – voted for Kevin Bean.
- Chérie Kiser – voted for Kevin Bean.
- Cassie Thompson – voted for Kevin Bean.
- Michele Craddock – Kevin Bean.
- Kevin Bean – abstained.

Director of Finance and Grants and as the Authority’s Representative to the Northern Neck Broadband Authority: Dr. Gary Silverman expressed his interest in remaining in these positions. No one else expressed an interest in the positions. The directors voted as follows:

- Dr. Gary Silverman – voted for himself.
- Chérie Kiser – voted for Dr. Gary Silverman.
- Cassie Thompson – voted for Dr. Gary Silverman.
- Michele Craddock – Dr. Gary Silverman.
- Kevin Bean – Dr. Gary Silverman.

Review of the Bylaws

Michele Craddock noted the LCBA made numerous changes to the original Bylaws last year. She reviewed the Amended and Restated Bylaws dated March 16, 2021 and did not recommend any revisions. The directors agreed that no revisions to Amended and Restated Bylaws were necessary.

Date and Time of Meetings

Chérie Kiser asked the other directors to consider changing the monthly meeting to the second Thursday of each month. The directors agreed to the change so long as the meeting room is available.

5. Discussions:

- a. Kevin Bean reported that he timely submitted the LCBA’s budget request to the Board of Supervisors.
- b. Nicholas Pascaretti provided an update on BTS’s work on the CARES Act wireless project. He reported that BTS has enrolled 207 subscribers. Additionally, BTS is now providing wireless service to the smart poles and each pole is operational.
- c. Nicholas Pascaretti reported on the status of the regional VATI grant project between Atlantic Broadband (“ABB”), Caroline, Lancaster, Mathews, and Middlesex counties. He noted ABB changed its name to Breezeline. The project is proceeding on schedule.
- d. Tom Innis, a representative from All Points Broadband (“APB”), reported on the status of the APB/Dominion Northern Neck (“NNK”) project. The project should be substantially completed by the end of 2023. Attached are PowerPoint slides with images of APB’s presentation. The video clip of the complete presentation may be viewed on Lancaster County’s YouTube channel at approximately the thirty-minute mark.

APB encourages residents to preregister for service at fiber.allpointsbroadband.com.

- e. **Closed Session:** At 5:30 p.m., we entered a closed session pursuant to Virginia Code Section 2.2-3711(A) 29, discussion of public contracts. The specific matters discussed were limited to the discussion of public contracts. The closed meeting concluded at 6:05 p.m. Each director certified that the matters specified above were the only matters discussed.

5. Schedule next meeting and adjourned: Michele Craddock made a motion to adjourn the meeting. Cassie Thompson seconded the motion. All directors present voted in favor of the motion by a vote of 5-0.

- Dr. Gary Silverman – voted in favor of the motion.
- Chérie Kiser – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Michele Craddock - voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.

The meeting adjourned at 6:08. The next regular meeting will be held on Thursday March 10, 2022 at 5:00 p.m.

Respectfully submitted,



Secretary

About All Points Broadband

- All Points is a Virginia-based rural broadband company operating in VA, WV, MD and KY
- In each of 2018, 2019, 2020 and 2021, All Points was named to the *Inc. 5000* list of America's fastest growing, privately-held companies
- In 2021, to facilitate investment in our partner jurisdictions, All Points has sought and received more than \$300 million in state and federal grants and electric utility co-investment for universal FTTH
- All Points' lead sponsor is Searchlight Capital Partners, *America's #4 builder of fiber-to-the-home projects*
- Fiber manufacturing & inventory secured for Northern Neck project and all Virginia projects



Agenda

- All Points & NNPDC (on behalf of NN counties) secured all requested funding from the Virginia Telecommunications Initiative (VATI) in 2022 Cycle:
 - VATI = \$3.195M
 - All Points = \$14.18M
 - Dominion Energy Virginia = \$5.25M
 - Lancaster County match = \$0.575M (of \$1.05M combined County match)
- Lancaster Network
 - On track for substantial completion by end of 2023
 - Detailed route maps reflect Critical Energy Infrastructure Information (CEII). As-builts of CEII will not be publicly available.
 - Publicly available Shapefiles downloadable from DHCD program website
 - The VATI grant is to deliver broadband access to unserved locations included with the grant application. Grant does not include upgraded services to any County facilities with existing broadband access.



Lancaster Network

- Project will deliver fiber broadband to the 2,641 currently unserved locations remaining in the County for a fraction of actual cost
 - XGS-PON architecture scalable to 10/10G to each location
 - Managed router service with firewall available to all subscribers
- Project includes ~185 miles of fiber in the County; leverages ~65 miles to be built by DEV
- Residents should visit fiber.allpointsbroadband.com to confirm whether their location is included in the project and pre-register for service
 - 90-day notice for Fiber Distribution Area (FDA) activation
- All residential service levels qualify for \$30/month discount to eligible households under the Affordable Connectivity Program (ACP)



Lancaster Network



Digital Inclusion Academy

- <https://applieddigitalskills.withgoogle.com/>

Google for Education

Applied Digital Skills Start teaching **Start learning** Browse lessons

ADULT LEARNERS LEARNING ON THEIR OWN

Start learning practical digital skills

Learn job-ready skills from anywhere with our free, video-based lessons

[Start now](#)

Class Code: 7byvf6

My classes

All Points Broadband Digital Inclusion Academy

Class code: 7byvf6

Current lessons

[Google Workspace: Gmail](#)
0/1 activities completed

[Use Digital Tools for Everyday Tasks](#)
0/7 activities completed

[Avoid Online Scams](#)
0/1 activities completed

[Build Healthy Digital Habits](#)
0/4 activities completed

[Edit Your Resume](#)
0/1 activities completed

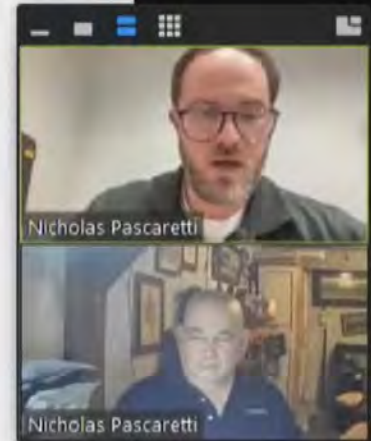
[Use Google to Get a New Job](#)
0/7 activities completed

[Create a Budget in Google Sheets](#)
0/5 activities completed

[Plan and Budget](#)
0/6 activities completed

[Track Your Monthly Expenses](#)
0/1 activities completed

[Connect and Collaborate From Anywhere with Digital Tools](#)
0/1 activities completed



Next Steps off Grant Award Process

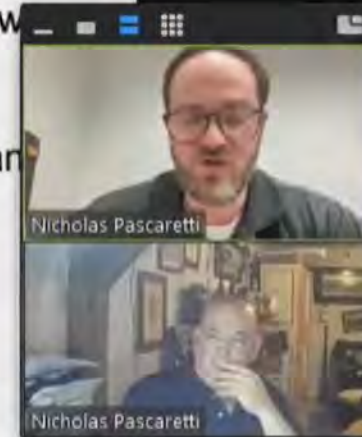
- DHCD Kick-off meeting was January 11th
 - Started the 90-day timeline to complete punch list for DHCD
 - Requires coordination between All Points, NNPDC, DEV
 - All Points & NNPDC will update existing documentation to reflect Lancaster's inclusion in the project
 - Final Budget, Grant Administration Agreement, Communication Plan, Project Management Plan, etc.
1. Existing regional agreement with NNPDC will be amended to include Lancaster's participation.
 2. Prior authorization letter from DHCD allows All Points to incur match-eligible expenses – Received on January 13th
 3. All Points and DEV are coordinating utility leverage program for DEV's participation.





Additional Updates

- All Points' primary regional office and training facility will be located in Warsaw
 - Additional field offices to open in future
- We are currently hiring field technicians, customer support representatives, and field sales representatives.
 - <https://allpointsbroadband.com/careers/>
 - Or email HR@allpointsbroadband.com
- Any fiber contractors interested in working with APB should email OSP@allpointsbroadband.com





Nicholas Pascaretti

Nicholas Pascaretti

