



Lancaster County Broadband Authority
Minutes of Board Meeting
May 5, 2021

May 5, 2021

1. Call to Order: Cassie Thompson called the meeting to order at 4:30 p.m. in the Board/Commission meeting room of the County Administration Building. Cassie Thompson, Cherie Kiser, Kevin Bean, Dr. Gary Silverman, Michele Craddock, and Dr. Robert Westbrook were present. Nicholas Pascaretti attended by video conference.

2. Public Comment: Cassie Thompson invited the public to make comments.

Charles Rusinak asked about the status of the LCBA April 7, 2021 meeting minutes and the mission statement. He also requested the LCBA post its meeting agendas on its website before each meeting. Cassie Thompson informed Mr. Rusinak that the meeting minutes would be presented for approval today, the LCBA is working on the mission statement, and the LCBA will consider his request regarding the agenda.

George Bott stated that he signed up for BTS's wireless service. BTS was scheduled to install the equipment 4-5 different times, but BTS never showed up at his house.

3. Approval of Minutes: Michele Craddock made a motion to approve the minutes of the March 25, 2021, April 7, 2021, and April 21, 2021 meetings, with modifications suggested earlier by email. Kevin Bean seconded the motion. The meeting minutes were approved by a unanimous vote of the members.

4. Discussions:

- a. Nicholas Pascaretti reported on the status of the VATI project. He reported the participating counties received a proposal from Jeff Beekhoo to manage the project. He also reported on the status of the Dominion/APB project and stated the LCBA is in the process of sharing the requested information with Dominion/APB.
- b. Dr. Silverman made a motion to adopt the Board of Supervisors procedures for Zoom meetings. Cherie Kiser seconded the motion. The motion was approved by a unanimous vote of the members.
- c. Nicholas Pascaretti reported he is working on the business plan in response to the Board of Supervisors request.
- d. Cassie Thompson led a discussion regarding the draft letter to the Board of Supervisors in response to the Board of Supervisors' proposal to loan approximately \$10 million to the LCBA to begin construction of a fiber network and deliver FTTH as an ISP. Dr.

Silverman proposed certain edits to the letter, which the other members accepted. Dr. Silverman made a motion to approve the letter. Michele Craddock seconded the motion. The motion was approved by a unanimous vote of the members.

- e. Dr. Silverman provided an update on the status of the BTS wireless project. He reported the test installations should begin on May 14 and the remaining installations should begin on May 25. Mr. Rusinak noted that BTS does not show up for scheduled appointments and it does not call the customers to re-schedule its appointments. Nicholas Pascaretti stated LCBA will require performance reports from BTS, including its performance with respect to the health of the network and its customer service.

4. Schedule next meeting and adjourned: Dr. Silverman made a motion to adjourn the meeting; Michele Craddock seconded the motion. All members voted in favor of the motion. The meeting adjourned at 5:30. The next regular meeting will be held on May 19, 2021 at 4:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michele Craddock".

Secretary